

Global workshop “Fundamentals of U.S. Sponsored Project Administration”

It is our great pleasure to announce the global workshop “Fundamentals of U.S. Sponsored Project Administration” in Vienna, Austria, on September 18-19, 2017.

Topics of the two day workshop will cover the essentials of:

- a. U.S. research funding opportunities for non-U.S. organizations
- b. Applying for and managing U.S. federal research grants (e.g. NIH, NSF) and
- c. Sharing best practices in global research management and administration.

NCURA Global Faculty:

Leslie Schmidt: Assistant Vice President for Research at Montana State University, U.S.

Eva Björndal: Head of Unit, Post-Contract Office at Karolinska Institutet, SE

The workshop presenters are distinguished experts from the NCURA Global Faculty and the BILAT USA 4.0 initiative (funded by Horizon 2020). This workshop is specifically geared for international research managers and administrators (pre- and post-award) with a basic or intermediate level of experiences with U.S. grants who want to achieve the next level of excellence.

Target audience:

- Research Managers and Research Administrators (pre- and/or post-award)
- Basic and intermediate level of experiences with U.S. grants application & administration

Date: 18th September 2017, 9:00h until 19th September 2017, 16:00h

Venue: TU Wien, Vienna, Austria



TU Wien, is located in the centre of Vienna, Austria, a cosmopolitan city of great cultural diversity.

[Registration and workshop agenda see next page!](#)

NCURA Global Workshop “Fundamentals of US Sponsored Project Administration”

Agenda:

Monday, 18th September 2017

- 08:00h Registration of participants - Refreshments and coffee breaks during the workshop
- 09:00h - 09:30h Welcome: Johannes Fröhlich, Vice Rector for Research and Innovation, TU Wien
Opening Statement: Berna Windischbaur, FFG / BILAT USA 4.0
Moderation: Siegfried Huemer, Head of EU Research Support at TU Wien
- Trainers: Leslie Schmidt and Eva Björndal, NCURA Global Faculty
- 09:30h - 12:00h Introduction: Field of US sponsored Research administration
Terminology: Lifecycle of grants process; US grants, contracts and agreements
- 12:00h - 13:00h Lunch
- 13:00h - 16:30h Introduction to Proposal Development: scope of work & budget
Introduction to Negotiation: Financial or academic risk, subawards & contracts
- 18:00h - 20:30h Reception

Tuesday, 19th September 2017

- 08:30h Refreshments and coffee breaks during the workshop
- 09:00h - 12:00h Introduction to US Uniform Guidance: US Federal regulations, important items for international partners
Introduction to Award Management: Project setup and closeout
Introduction to Financial issues: Budget and Audit
- 12:00h - 13:00h Lunch
- 13:00h - 15:30h Consolidating session on global research administration issues
- 16:00h Concluding remarks - What's next? - End of the workshop
- 16:30h - 18:30h Optional Guided Vienna City Walk (extra fee)
- Registration fee:** NCURA & EARMA Member registration: US \$ 480.00
Non-Member registration: US \$ 560.00

List of Hotel Accommodations (with special rates see TU Wien link below):

Registration deadline September 12, 2017 - Register now:

<http://www.ncura.edu/Education/MeetingsConferences/EventInfo.aspx?sessionaltcd=2017GLOBALWORKSHOP>

Please check our website for updates and more information at:



www.tuwien.ac.at/en/services/eu_research_support/us_ncura_workshop_2017/